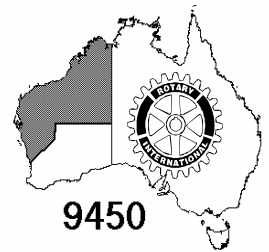




WESTERN AUSTRALIA  
ROTARY INTERNATIONAL DISTRICT 9450  
**YOUTH EXCHANGE COMMITTEE INC.**  
Incorporated 1991. Registered No. 1001802  
REVISED 20/11/03



## **POLICY GUIDELINES**

### **TRAVEL**

*These Rotary International District 9450 Youth Exchange Program Policy Guidelines are additional to and take precedence over the general guidelines stated in the Youth Exchange Manual - Australia. The Guidelines will be applied to Inbound and, as appropriate, to Outbound students by the District Chairman and Placement Officers.*

**An essential requirement of Rotary is that the whereabouts of a student is known at all times by the Sponsor and Host Districts for the purpose of ensuring the student's safety and well being, and for direct contact in the case of emergencies.**

- 1 Official tours organised by the Rotary District Youth Exchange Committee, Rotary Clubs and Hosting Schools have been arranged to provide the student with an opportunity of seeing the country.
- 2 Travel with Host Parents, the Rotary Club and individual Rotarians is permitted within Australia for a period of up to 10 days, as per conditions shown in Rule 5 on 'Rules for Inbound students' form.
- 3 Travel by the student with their natural parents outside Australia is not permitted.
- 4 Travel within Australia may be undertaken with the prior permission of:
  - (a) the Host Parents,
  - (b) the Host Rotary Club Counsellor and
  - (c) the District Committee Placement Officer
  - (d) and only when authority for inbound students to travel on rotary and school sponsored excursions and tours form has been submitted
- 5 Independent and unaccompanied student travel is not permitted under any circumstances.
- 6 Any student wishing to make a trip during school term must obtain the permission of:
  - (a) the Host Parents,
  - (b) the Host Rotary Club Counsellor,
  - (c) the District Committee Placement Officer,
  - (d) the Principal or relevant teacher, in writing.
- 7 The same procedure applies to the student who wishes to make a trip during school holidays, except the Principal's permission is not necessary.
- 8 The student may not telephone another Rotary Club directly to ask for hosting on a trip.
- 9 The Chairman of the District Youth Exchange Committee must be informed, in writing together with an itinerary, well in advance of proposed travel, and formally approve **all trips outside Western Australia.**
- 10 The student may not return home by any route other than a direct route or a route arranged by the Sponsor District Youth Exchange Committee and agreed by the Host District Youth Exchange Committee.